



# Carfield Newsletter September 2024

## WELCOME BACK!

We have had such a lovely and positive start to the year. A huge thank you to all the volunteers that came in over the summer holiday to work on our school environment. The school is looking really lovely and the children and external visitors have been very impressed.

**A quick reminder, if you have not yet logged onto our new parent APP, Arbor, then please do so, as you will be able to access your children's information more readily.**



After a busy summer, Carfield Friends are raring to go for 2024/25. They have lots of exciting dates for your diary:

Fri 27 Sept - MacMillan Coffee Morning after drop-off in the Top Hall.

Weds 16 Oct - Y5/Y6 disco

Weds 6 Nov - Carfield Friends AGM

Sat 30 Nov - Carfield Christmas Fair

Fri 6 Dec - Panto

Weds 19 March - Y1/Y2 disco

Weds 21 May - Y3/Y4 and reception disco

Fri 11 July - Carfield Music Festival 2025!

Please bring cakes and bakes for the MacMillan Coffee Morning to the office by Thursday 26th or straight up to the Top Hall on the Friday morning. Thank you and we hope to see lots of you there. Friends and family welcome!

Another huge thanks to all the volunteers and staff who helped with the playground and corridor improvements over the summer. We think you'll all agree it's looking fantastic!

Follow Carfield Friends on Facebook

(<https://www.facebook.com/share/vTf8x72XjoTDPRdR/?mibextid=LQQJ4d>) and Instagram (<https://www.instagram.carfieldfriends>) for all the latest news and events.

## Attendance

**Sheffield Every School day matters!**  
enjoy • learn • achieve sheffield.gov.uk/schoolmatters

### Penalty Notice Fines for School Attendance are Changing!

With the introduction of the new National Framework for Penalty Notices, the following changes will come into force for Penalty Notice Fines issued after 19<sup>th</sup> August 2024.

|  |   |
|--|---|
| <b>Per Parent, Per Child</b><br>Penalty Notice Fines will now be issued to each parent, for each child that was absent.<br><u>For example:</u> 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.            | <b>5 consecutive days of term time leave</b><br>Penalty Notice Fines will be issued for Term Time Leave of 5 or more consecutive days. Inset training days are school days and can be included in the 5 or more consecutive days where there was intent to be absent for term time leave.   |
| <b>First Offence</b><br>The first time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:<br><br>£160 per parent, per child paid within 28 days.<br>Reduced to £80 per parent, per child if paid within 21 days. | <b>10 sessions of unauthorised absence in a 10-week period</b><br>Penalty Notice Fines will be considered when there has been 10 sessions of unauthorised absence in a 10 week period.  |
| <b>Second Offence (within 3 years)</b><br>The second time a Penalty Notice is issued for Term Time Leave or Irregular Attendance the amount will be:<br><br>£160 per parent, per child paid within 28 days.  | <b>Third Offence and Any Further Offences (within 3 years)</b><br>The third time an offence is committed for Term Time Leave or Irregular Attendance a Penalty Notice will not be issued, and the case will be presented straight to the Magistrates' Court. Magistrates' fines can be up to £2500 per parent, per child.<br>Cases found guilty in Magistrates' Court can show on the parent's future DBS certificate, due to 'failure to safeguard a child's education'. |

Penalty notices are issued to change behaviour and reduce the number of school days lost during term time. The penalty notice process is managed by the Education Welfare Department within the Local Authority. With effect from 19 August 2024, a number of changes have taken effect, including the cost of the fine. The decision making process and pathways that will be followed by Sheffield City Council are as follows:

### FIVE CONSECUTIVE DAYS OF TERM TIME LEAVE

Penalty Notice Fines will be issued for term time leave of five or more consecutive days. Inset training days are school days and can be included in the five or more consecutive days where there was intent to be absent for term time leave.

## 10 SESSIONS OF UNAUTHORISED ABSENCE IN A 10 WEEK PERIOD

Penalty Notice Fines will be considered when there have been 10 sessions of unauthorised absence in a 10 week period. There are two sessions in a day (morning session and afternoon session)

### FIRST OFFENCE

The first time a Penalty Notice is issued for term time leave or irregular attendance the amount will be £160 per parent per child paid within 28 days. This amount is reduced to £80 per parent per child if paid within 21 days.

### SECOND OFFENCE (WITHIN THREE YEARS)

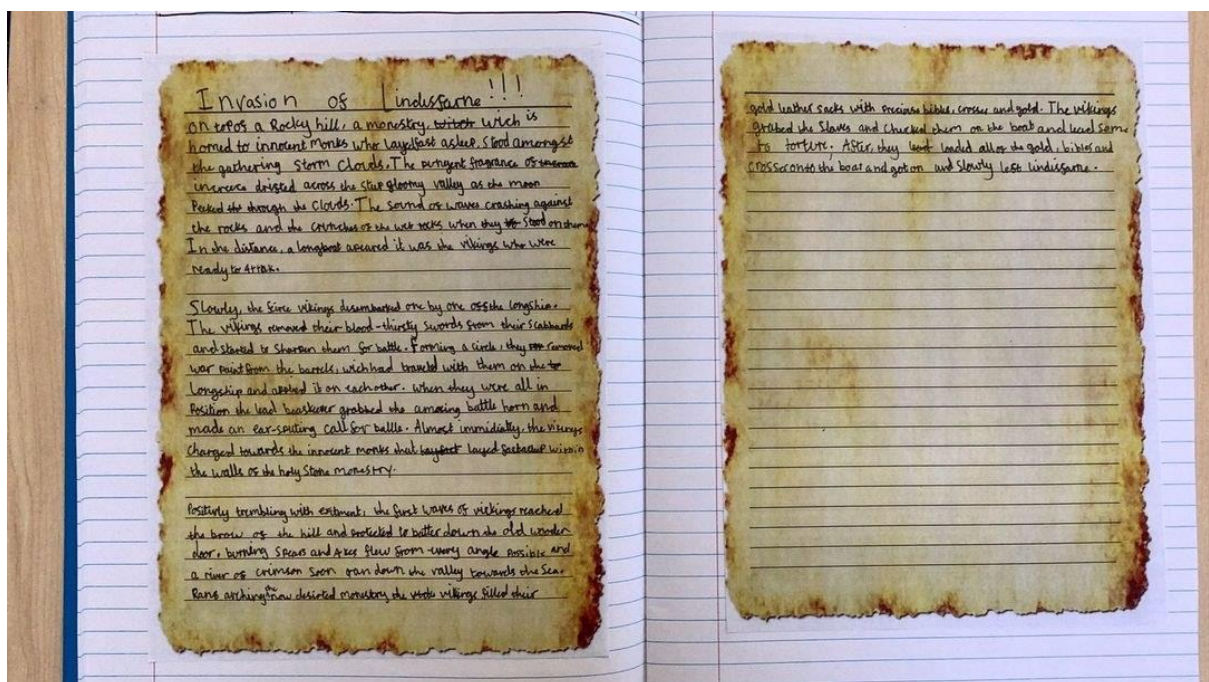
The second time a Penalty Notice is issued for term time leave or irregular attendance, the amount will be £160 per parent per child within 28 days.

### THIRD OFFENCE AND ANY FURTHER OFFENCES (WITHIN THREE YEARS)

The third time an offence is committed for term time leave or irregular attendance, a Penalty Notice will not be issued and the case will be presented straight to the Magistrate's Court. Magistrates fines can be up to £2,500 per household, per child. Cases found guilty in the Magistrate's Court can show on the parent's future DBS certificate due to the 'failure to safeguard a child's education'.

We hope that by working together we will improve the attendance of all children.

SEND



We are delighted to hear so many positive things about our SEND offer at Carfield. Here are just some of the positive parent comments that have been feedback to us from our work with Sheffield Parent Carer Forum:

*"Parents felt the new approach to transition was a positive change. They felt this gave the children more time to process the changes ahead. One parent felt this year's transition was the best they had had so far."*

*"My child's teacher is really attuned to the needs of my child."*

*"The changes in staffing over recent years have made a difference and I can see the improvements in SEND provision"*

Remember, if your child is starting school in 2025, or moving to secondary school, you can apply for their school place from September 2024. It is a good idea to attend open evenings or arrange a visit to your local schools. There's lots of great advice on the Local Offer webpage if you are applying for a school place for your child with special educational needs and disabilities (SEND). [Choosing a school for your child with special educational needs and/or disabilities | Sheffield \(sheffielddirectory.org.uk\)](https://www.sheffielddirectory.org.uk/choosing-a-school-for-your-child-with-special-educational-needs-and-or-disabilities)

SEND reviews will be happening week commencing 14th October. The SEND team will be sending out invites with the date and time of your child's SEND review this week. If your child is on the SEND register, then **you do not** need to book a parents evening slot as you will be given a SEND review that week.

## Sheffield SEND Local Offer



### Does your child or young person have a special educational need or disability?

Sheffield City Council has a website with information about support and services for children and young people with special educational needs and disabilities aged 0-25 years. This is known as the 'Local offer'. It is part of a website called the **Sheffield Directory**, which also covers services for adults, children and families.

#### The Local Offer provides information on:

- Childcare
- Education and Training
- Transition into Adulthood
- Health and Wellbeing
- Money Matters
- Things to Do
- Help with Caring
- Getting Around
- Staying Safe



Visit the website:

<https://www.sheffielddirectory.org.uk/localoffer/>

Join our **Sheffield SEND Facebook Group** to receive updates from the 0-25 SEND Service in Sheffield City Council!

<https://www.facebook.com/groups/953107629404035>



## SEND Team Spotlight- Miss Daniels
















Scarlett is our Special Education Needs Coordinator

*BA Hons, PGCE Scarlett is our Special Education Needs Coordinator. Scarlett has experience teaching across EYFS and KS1. She is currently completing the SENDCo NPQ to further broaden her expertise in SEND and inclusion. Scarlett has a strong belief that all children should be valued, treated with respect and reach their full potential. Scarlett works consistently to promote inclusivity for all SEND pupils at Carfield Primary School. In collaboration with teachers, Scarlett aims to identify special educational needs as early as possible when children enter school, as she believes this is the key in achieving successful outcomes for children and their families.*

## Safeguarding at Carfield- Meet Our Team

|   |   |
|---|---|
| <p><b>Our Designated Safeguarding Lead is:</b><br/>Name: Bethan Arthur<br/>Their office is in the main building (SLT office)<br/>Their tel. no is 0114 2557534/</p>    | <p><b>Our Chair of Governors (or equivalent) is:</b><br/>Name: Derek Grover<br/>Their tel. no is 0114 2557534</p>    |
| <p><b>Our Head Teacher is:</b><br/>Name: Hannan Mohammed<br/>Their office is in the top building (SLT office)</p>    | <p><b>Our Special Education Needs Coordinators are:</b><br/>Name: Scarlett Daniels/ Bethan Arthur<br/>Their office is in the main building (Pastoral Office/ SLT office)</p>  |
| <p><b>Our Designated Safeguarding Deputy is:</b><br/>Name: Kay Johnson<br/>Their office is in the main building (Pastoral Office)</p>    | <p><b>Our Designated Safeguarding Deputy is:</b><br/>Name: Emma Williams<br/>Their office is in the main building (Pastoral Office)</p>                                       |
| <p><b>Our EYFS Designated Safeguarding Deputy is:</b><br/>Name: Sarah Hutchinson<br/>Their office is in the main building (Main Office)</p>    | <p><b>Our Designated Safeguarding Deputy is:</b><br/>Name: Afra Hugo<br/>Their office is in the main building (Main Office)<br/>Monday/ Tuesday/ Wednesday/ Friday</p>        |
| <p><b>Our Designated Safeguarding Deputy is:</b><br/>Name: Scarlett Daniels<br/>Their office is in the main building (Pastoral Office)</p>   | <p><b>Our Designated Safeguarding Deputy for After School Club is:</b><br/>Name: Adele Whiting<br/>Their office is in the After School Club Building</p>                       |
| <p><b>Our Safeguarding Governor is:</b><br/>Name: Derek Grover<br/>Their tel. no is 0114 2557534<br/>Their email address is:<br/><a href="mailto:chairgovernors@carfield.sheffield.sch.uk">chairgovernors@carfield.sheffield.sch.uk</a></p>  | <p><b>Other useful numbers</b><br/>NSPCC: 0800 800 5000<br/>Sheffield Safeguarding Hub: 0114 2734855<br/>South Yorkshire Police Prevent Team: 0800 78932<br/>Local Authority Designated Officer (LADO): 0114 2734855</p>  |

- If you have any concerns about a student at this setting, please share this information with us straight away.
- Issues such as appearance, hygiene, behaviour, can be shared with teaching or support staff.
- Do not worry about reporting small matters – we would rather you tell us than miss a worrying situation.
- **If you think that a student or an adult who cares for them has been or might be harmed; please talk to a member of our trained safeguarding team immediately (see attached pictures).**

## Online Safety



We are committed to helping you keep your child safe while they are exploring the digital world. With the rise of technology, it has become increasingly important for parents to be aware of the potential dangers online. Here are some helpful hints and tips to keep in mind:

1. Set boundaries: It is important to set clear boundaries for your child when it comes to technology use. Decide on a specific time for them to use the internet and what websites or apps are appropriate for their age.
2. Monitor their activity: Keep a close eye on what your child is doing online by regularly checking their browsing history and social media accounts. This will help you identify any potential risks or issues early on.
3. Educate them: Talk to your child about the importance of online safety and the potential dangers they may encounter. Encourage them to come to you if they ever feel uncomfortable or unsure about something they see online.
4. Use parental controls: Most devices and apps have built-in parental controls that can help you restrict access to certain websites, apps or content. Take advantage of these features to help keep your child safe.

Remember, online safety is a shared responsibility between parents, schools and children. By working together, we can help ensure that our children have a positive and safe experience online. If you have any questions or concerns, please don't hesitate to contact us.

## P.E Kits



P.E Days and P.E Kits. It is really important that children are coming to school in the correct kit on P.E days. There is absolutely no pressure to buy any uniform or kit with the school logo, however we do ask that the correct colour and kit is worn. Below is a reminder of what the kit should be:

**Uniform:**

- White/Blue polo shirt
- Navy blue sweatshirt
- Navy blue cardigan
- Blue summer dress
- Grey or black trousers, shorts or skirts
- Grey or black pinafore dress

**PE kit is as follows:**

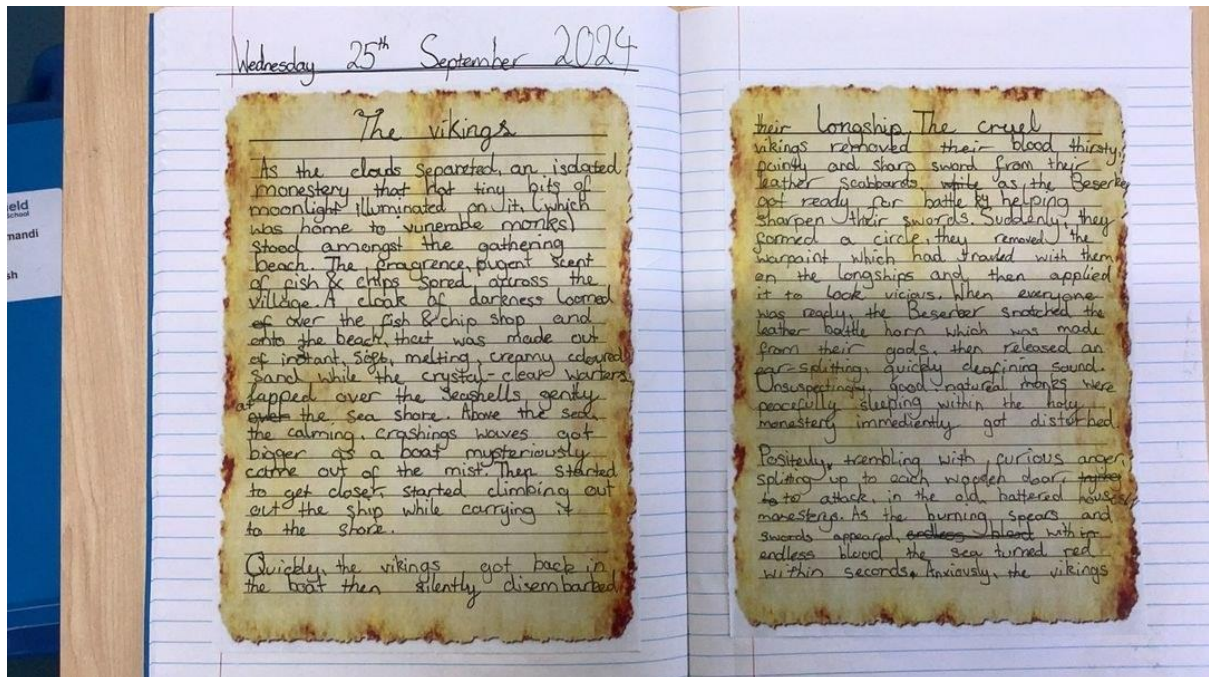
- white t-shirt/polo shirt
- black shorts (black joggers/leggings may be worn for outdoor PE in winter)
- black plimsolls or trainers for outside PE

**Jewellery**

On PE days, please ensure your child does not wear jewellery, especially earrings. If earrings are worn then they must be taped/covered.

Our PE kit policy is currently under review so we will give further updates in due course

## P.E Days



**Reception:** Wednesday

**Y1:** Tuesday and Thursday

**Y2:** Monday and Friday

**Y3:** Tuesday and Thursday

**Y4:** Monday and Wednesday

**Y5:** Wednesday and Tuesday (5K only)

Y5TW will swim on Tuesday's and Y5W will swim on Thursday's

**Y6:** Monday and Tuesday

## Carfield Houses



Hopefully, you have heard from your children the excitement around the new house system at Carfield School. The 4 houses are:

- Dragon
- Phoenix
- Griffin
- Pegasus

Each child will remain within that house for their complete journey at Carfield school. Each half term, the children can earn points for their house, leading to a half termly reward. Houses have year 6 captains, year 5 vice captains and teaching staff as heads of house. Look out for the home learning task this week, as pupils can earn points for creative stories on their mythical house mascot.



## Dates for you Diary



Saturday 28th September: Cross Country ( High Hazels)

Tuesday 1st October: Reception RWI ( phonics) workshop

Saturday 5th October: Cross Country: Bolehills

Tuesday 8th October: Y6W Blitz Walk

Thursday 10th October: Y6B Blitz Walk

Monday 14th October: Carfield Black History Week

Wednesday 16th October: Y5/6 Disco (6.00pm-7.30pm)

**Tuesday 22nd October: Parents' Evening**

**Wednesday 23rd October: Parents' Evening**

Friday 25th October: Last day before half term

Monday 4th November: Return back to school

[Class Assemblies: 2.40pm-3.00pm \( Top hall\)](#)

Y6L: Monday 4th November

Y6W: Monday 13th January

Y6B: Monday 17th March

Y5W/T: Monday 11th November

Y5W: Monday 20th January

Y5K: Tuesday 22nd April

Y4C: Monday 18th November

Y4S: Monday 10th February

Y4B/P: Tuesday 29th April

Y3TS: Monday 2nd December

Y3H: Monday 10th March

Y3A: Monday 9th June

Y2V: Monday 21st April

Y2Cr: Monday 5th May

Y2G/D: Monday 28th April

Year 1 Signing Spectacular: Monday 14th July (ALL Y1)