







## Carfield Newsletter October 2021

We have had a wonderful first half term back in school. We have a new curriculum, new afterschool club and lots of sporting events and clubs underway. Our information evenings were quite successful with lots of positive feedback from parents. Thank you to all those that have attended; for those that missed out, don't worry parents' evening are being held on Tuesday 19th October and Thursday 21st October. The EYFS phonics drop ins have also been fantastic; thank you to everyone that managed to come.

Please could we remind parents about permission for walking home. Children cannot walk home on their own, unless we have your permission. A letter has been recently sent out asking for permission, please ensure that you have returned yours by Monday 11th October. In addition, there are no adults on the yards in the morning till **8.30am**, so you could please stay with your child until a member of staff is present.

## Communication flow chart

We know that when parents have a concern that relates to their child at school, whether it's pastoral, curriculum or staffing in nature, they often feel the best way forward is to ask to see the head. In our experience many of these concerns can often be most quickly resolved by talking first to the most appropriate person. The flow chart below outlines who this will be.				
Communication Flow Chart				
Learning Concern	Pastoral Concern	Concern relating to a particular learning or physical need	Issues relating to staff or safeguarding	Concerns and queries relating to school administration
Where a concern is related to teaching and learning, trips, topic, homework	(Pastoral care covers our support of your child's individual needs, their emotional wellbeing and helping them with any personal problems they may be experiencing at school.)	Where a concern is related to a special need and you feel an adjustment may be required to support successful learning e.g. issues related to ASI (autistic spectrum indicators), dyslexia or dyspraxia or physical disabilities	Please contact the Head of School; Ms Mohammed. She is normally on the playground before and after school or an appointment can be made via the school office.	Please speak to our Attendance, Admissions and Welfare officer, Fiona Wilson or one of the admin team in the school office.
Please raise your concern with your child's class teacher by speaking to them afterschool or by contacting them by Email: <a href="mailto:enquiries@carfield.sheffield.sch.uk">enquiries@carfield.sheffield.sch.uk</a> to arrange a meeting after school first instance.				
<div></div> <div>If you feel the class teacher is unable to help, please contact the Assistant <u>Headteachers</u> who are also the Phase Leaders. Our Phase Leaders are responsible for the learning, behaviour and pastoral care of each of their year groups: Nursery, FS2, Y1 and Y2: Debbie Fulk <u><a href="mailto:fulkd@carfield.sheffield.sch.uk">fulkd@carfield.sheffield.sch.uk</a></u> Y3, Y4, Y5 and Y6: Ruth Kingdon <u><a href="mailto:kingdonr@carfield.sheffield.sch.uk">kingdonr@carfield.sheffield.sch.uk</a></u></div>				
<div></div> <div>Please arrange an appointment with our <u>SENDCo</u>  Mrs Bethan Arthur  <u><a href="mailto:arthurb@carfield.sheffield.sch.uk">arthurb@carfield.sheffield.sch.uk</a></u></div>				
<div></div> <div>If you remain concerned after following the steps above, please make an appointment to see our Head of School: Ms Hannan Mohammed: <a href="mailto:headofschool@carfield.sheffield.sch.uk">headofschool@carfield.sheffield.sch.uk</a></div>				
<div></div> <div>Teachers are available after school for informal conversations and appointments can be made with them by ringing the school office on: <b>0114 2557534</b> or emailing <a href="mailto:enquiries@carfield.sheffield.sch.uk">enquiries@carfield.sheffield.sch.uk</a> If you are writing to the school it is really helpful if you give us as much information about the background of your concern or complaint as possible, including who it involves, and what you would like the outcome to be.</div>				
Our Chair of Governors, Mr Peter Dickson is also here to support when a parent has a concern or complaint once you have followed the above procedure. He can be contacted through the school office				

We have recently sent the communication flow chart, please could we ask all parents to follow this so that concerns/ queries are dealt with quickly and efficiently by the right people. The class teacher should be the first point of contact for any queries as they know your child best. If you feel the concern has not been dealt with, then the Assistant Headteachers will be the next point of call., before Ms Mohammed the Head of School. We are lucky to work in a very supportive community that has a wealth of expertise and knowledge, that continuously come out to support us. However, over the last few weeks we have had parents shout, swear and be abusive towards our staff. Can I please remind you that we will **not tolerate any abuse, aggression or violence towards our staff.**

## Birthday Treats



On occasions parents have asked school staff to share a cake/buns/ sweets with the whole class as a celebration of their child's birthday. I would like to clarify the school's policy in regard to parents providing birthday treats for distribution to their child's classmates. The school acknowledges that birthdays are special days for children and these are often marked in school by singing 'Happy Birthday' etc. However, whilst we do not want to ban birthday treats, we do recognise that there is an increasing number of children who have allergies. For this reason, the school respectfully requests that parents refrain from sending in anything that is baked at home. Any treats provided must be bought, so that the teacher can check for allergies. Any treats given, will be shared at the end of the day and cannot be eaten in school. If your child does have an allergy, please liaise with the class teacher and discuss what they can and can't have and we will ensure all children are included in the celebrations. This policy may change as we will be working towards our healthy schools award and we will look at alternative ways of celebrating birthdays.



## Road Closure



Thank you to all the volunteers that turn up everyday come rain or shine to marshal the road closure. The feedback from parents, the community and local residents has been very positive. Here is a link to the doodle form if you would like to join the fantastic pool of volunteers that we already have.



[https://doodle.com/poll/xhp59cef77vzvku4?utm\\_source=poll&utm\\_medium=link](https://doodle.com/poll/xhp59cef77vzvku4?utm_source=poll&utm_medium=link)

## SEND Surgeries



Mrs Arthur has recently sent you a letter introducing herself and the way forward for SEND. She will be introducing SEND surgeries. These will be an opportunity for you to either meet Mrs Arthur or discuss any concerns that you may have. The Surgeries will start Friday 5th November and will be held every fortnight. If you would like to book a session with Mrs Arthur, then please email the school office [enquiries@carfield.sheffield.sch.uk](mailto:enquiries@carfield.sheffield.sch.uk) or ring on 0114 255 7534.

## Uniform



We have an ever increasing load of uniform that finds its way to lost property each day. We will be laying out the uniform that is left behind during the final week of half term in the middle yard. Uniform that is not collected then, will be donated to charity. Can we please ask that you label your child's uniform/P.E kits/Coats with their name as this make it easier to sort if found around school.



## New Parents Open Morning



We will be holding a Saturday morning open morning for any new parents that are wishing to join Carfield in September 2022. The open morning will be Saturday 6th November from 10.00am - 12.00pm. If you know of any families that are undecided yet or are looking for a Reception/Nursery place for the 2022, then please ask them to email [@enquiries@carfield.sheffield.sch.uk](mailto:@enquiries@carfield.sheffield.sch.uk) or to ring: 0114 2557534 to book or register their interest.

## Dates for your Diary



### Y3 local history walk

- Y3C Monday 11th October
- Y3K Wednesday 13th October
- Y3L Thursday 14th October

### Y5 Vikings Workshop

- Y5P and Y5C Wednesday 13th October
- Y5G Thursday 14th October

### Y1-Y6 Parents' Evening:

- Tuesday 19th October
- Thursday 21st October

### Y5/6 Halloween Disco

- Wednesday 20th October

### Last day of term

- Friday 22nd October



Please note that **Monday 1st November** is an INSET, therefore school will be closed to all children.